

MURANG'A COUNTY GOVERNMENT

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MURANG'A MUNICIPALITY

MINUTES OF MURANG'A MUNICIPALITY PUBLIC FORUM HELD ON 28TH MARCH, 2024 AT KNLS

MEMBERS PRESENT

- | | |
|--------------------------|-----------------------------------------------------|
| 1. Hon. James Gatuna | CECM Lands, Physical planning and Urban Development |
| 2. Ruth Muiruri | Board Chairperson |
| 3. Kenneth Gitau | Chair Finance Committee |
| 4. Caroline Nyaga | Chair Legal Committee |
| 5. Peter Kimani | Chair Health Committee |
| 6. Lameck Ngigi | Chair Transport and Infrastructure |
| 7. Bishop George Kariuki | Board Member |
| 8. Beatrice Gicheha | Municipal Manger |

In Attendance

- | | |
|-----------------------|-------------------------------------------------------------|
| 1. Mr. Brian Ndeleva | Chief Officer Land, physical Planning and Urban Development |
| 2. Makara Ngure | Municipal Administrator |
| 3. Stephen Mwangi | Dir. Economic Planning |
| 4. Peter Makara Ngure | Municipal Administrator |
| 5. Stephen K. Maina | Municipal Finance Officer |
| 6. Virginia Wanjiru | Municipal Engineer |
| 7. Edith Kingori | Social Development Officer |
| 8. Walter Ojwang | Municipal Economist |
| 9. Justin Gatuita | Head of County Monitoring and Evaluation |
| 10. Dennis Kamande | Physical Planner |
| 11. Charles Njuguna | Senior Economist – Health Department |
| 12. Gabriel Wachira | Senior Economist – Department of Agriculture |
| 13. David Thiong'o | Finance Assistant |
| 14. Ann Kabiri | Senior Economist – Education Department |
| 15. Harun Kariuki | Environment Officer |
| 16. Judith Ngendo | Senior Economist – Department of Roads and Public Works |
| 17. Peter Njoroge | Accountant |

18. Clair N. Njogu	Senior Economist – Administration and Coordination
19. Moses Macharia	Monitoring and Evaluation
20. Miriam Wanja	Secretariat
21. Felistus M. Mutinda	Monitoring and Evaluation
22. Charles Gichinga	Secretariat
23. Charles Wachira	Secretariat

Participants Present

See attached schedule

MIN 1/PP/28/3/2024: PRELIMINARIES

The Forum began by a word of prayer from the Edith Kingori at 9.45 am. The participants were introduced by name and area of representation.

MIN 2/PP/28/3/2024: OPENING REMARKS

The County executive committee member for Lands, Physical Planning and Urban Development Hon. James Gatuna thanked the participants for attending the meeting and asked them to actively participate in the proceedings. He informed the participants that the IDeP is the blue print for the Municipality and guides the development of the Municipality for a period of five years with the current second generation IDeP covering the period 2023-2027. The CECM told the participants that the law provides for mandatory review of the IDeP every financial year. He said that every new Board must develop a single strategic plan for five year during the first year of their appointment.

The Director, Mr. Brian Ndeleva on his part, urged the participants to identify areas that would spur rapid economic growth of the municipality. He cited the achievements that had been realized by the Municipality citing the upgrading of infrastructure within town CBD, Murang'a High School area as well as Mukuyu. The Chief Officer reminded the participants to ensure that the views of the marginalized; the PWDs, women, Youth and other special interest groups are given a fair hearing.

The Ag. Director Economic Planning, Stephen Mwangi reiterated the centrality and compliance requirement of public participation in the formulation process of the county policy documents. He informed the participants that besides the physical contribution during plenary, the participants were free to further contribute through memoranda, sent to the office of the County Secretary, Director Economic Planning, or directly to the Municipal Manager. He said that the Secretariat would consider all the submissions before writing the final plan to be presented in a forum again for validation.

MIN 3/PP/28/3/2024: CHAIRPERSONS REMARKS

The Municipality Board Chairperson Ruth Muiruri welcomed the participants to the meeting. She informed the meeting that the term of the previous Board had come to an end and as such, a new Board had been fully constituted. She informed the residents that the Board would strive to continue the programmes and projects that were being implemented by the previous Board. She asked the participants to always remember that the sovereignty belongs to them and they needed to use it to target the sectors of the economy that would greatly benefit them. She informed the participants that one of the agenda of the day was to get inputs towards improving the Municipality Integrated Development Plan (2023-2027). She called for active participation from all the stakeholders.

The Chairperson recognized the presence of representatives from various sectors, displaying optimism that the Municipality is in safe hands. The Chairperson called the participants to always seek for clarification, and report any grievances and issues for taking formal actions by the Municipality.

MIN 4/PP/28/3/2024: REVIEW OF MUNICIPALITY INTEGRATED DEVELOPMENT PLAN (2023-2027)

The Technical Team led by the Municipality Economist, Walter Ojwang introduced the comprehensive agenda of the forum and highlighted the process of budgeting in the County. He informed the participants that integrated development planning is part of the early stages of the budget cycle and consists of both short term and medium-term planning. The Economist pointed out that the Constitution of Kenya 2010, along with subsequent laws, mandates national and devolved governments to ensure public participation in the management of the affairs of government entities. He cited the PFM Act which requires public entities to establish inclusive and non-discriminatory mechanisms for public participation. He highlighted the budget process in the County to consist of:

- a) County Integrated Development Planning which produces the County Integrated Development Plan (CIDP) which gives a roadmap for development in the county over five years.
- b) Sector plans, which are ten-year plans, for specific sectors in the county
- c) Ten-year spatial plan which spatially indicates the development plan across the entire county
- d) Urban specific Plans including Municipality Integrated Development Plan (IDeP) and .Annual Strategic Plan

Municipal Economist cited the centrality of the planning framework in ensuring coherent and coordinated approach to development especially between the County and the Municipality and other state agencies such as Kenya Urban Roads Authority. The Economist said that the review Municipality development objectives.

While highlighting the roles of various stakeholders in the budget process for Municipality, the Economist noted that the County Executive spearheads the formulation process of the policy documents, the county assembly does the approval, after which the Municipality under the supervisory role of the Board does the implementation. He urged the participants to avoid being overambitious as resources were extremely constrained.

MIN 4/PP/28/3/2024: PROPOSED STRATEGIC PRIORITY INTERVENTIONS AND PROJECTS FOR MUNICIPALITY IDeP (2023-2027)

The Ag. Director, Economic Planning, Stephen K. Mwangi highlighted the contents of the Municipality Integrated Development Plan (2023-2027). He expounded on the proposed priority intervention areas for the Municipality for the period informing the participants that the IDeP along with the Municipality Annual Strategic Plans are structured to prioritize the sectors that are envisaged to spur rapid economic growth. The Officer told the participants that the interventions proposed need to be in line with the Urban Areas and Cities Act, on the roles of Municipalities, the gazetted Municipality Charter, and the transferred functions. He provided the following highlights of the proposed IDeP (2023-2027):

A. Municipality Vision, Mission and Goals

Municipal Vision

Model Vibrant Municipality

Municipal Mission

To provide sufficient resources to build and maintain municipality infrastructure

Municipal Goals

- i To improve local infrastructure and community services
- ii To strengthen institutional governance, administration and environment management
- iii To maintain development order condition and public safety
- iv To provide effective and efficient services
- v To enhance Coordination and collaboration with private sector

B. Strategic Priorities and Strategies By Municipality Divisions and Sections

➤ Administration, Finance, Public Service, IT and Economic Planning

Revenue Enhancement and Management

- a) Establish sound financial systems
- b) Map all revenue streams
- c) Fully automate revenue collection
- d) Train staff on revenue management, best practices in financial management
- e) Institutionalize public participation in the budget process
- f) Formulate and submit for approval Municipal by-laws

- g) Complete the valuation roll to guide rating and property valuation
- h) Develop markets to promote local economic development
- i) Upgrade and maintain Murang'a market and other markets within the satellite towns
- j) Pave and reorganize spaces and activities within markets in satellite towns
- k) Provide support infrastructure in markets including piped water, public conveniences as well as solid waste management
- l) Improve access roads and accessibility within market places
- m) Establish/improve livestock markets and abattoirs
- n) Develop jua-kali sheds to increase and formalize the jua-kali activities

➤ **Transport, Infrastructure, Public Works, Housing and Urban Planning**

- a) Provide robust transport, drainage and sanitation service infrastructure
- b) Upgrade Municipal roads to bitumen/cabro standards
- c) Pave and continuously maintain town access roads
- d) Integrate drainage systems with road networks
- e) Integrate NMT with road networks
- f) Upgrade bus parks, streets and walkways
- g) Increase provision of parking spaces
- h) Provide street furniture within towns
- i) Increase streetlighting
- j) Improve pavements and drainage systems
- k) Improve/upgrade mortuaries/funeral homes
- l) Designate and provide for motorcycle parking
- m) Improve street naming and addressing
- n) Sensitize developers as part of development plan approvals on need to observe adequate road reserves and building lines
- o) Expand existing bus parks to accommodate more vehicles
- p) Enhance maintenance of established service infrastructure
- q) Prepare part development plans for the town
- r) Review A2 Corridor Integrated Strategic Development Plan
- s) Collaborate with other development partners to actualize affordable housing programme

➤ **Legal, Education, Social Services, Gender Inclusivity, and Partnerships**

- a) Integrate recreational and cultural services to enhance local tourism
- b) Identify and develop open spaces within the municipality
- c) Provide framework for evidence-based budgeting and decision making
- d) Timely preparation, submission and approval of Municipal Integrated Development Plan (IDeP), Strategic Plan, Municipal budget and other Municipal policy documents
- e) Establish municipal database/fact sheet
- f) Map municipal revenue sources/streams with projections

- g) Institutionalize public participation on strategic planning and budget process
- h) Train staff on public budget process
- i) Institutionalize framework for monitoring and evaluation, data dissemination and feedback
- j) Provide and maintain recreational, educational and social facilities within the Municipality
- k) Maintain and protect social recreational parks and open spaces within the Municipality
- l) Improve/upgrade social halls within the Municipality
- m) Beautify social parks and open spaces within the Municipality
- n) Improve/upgrade education facilities
- o) Redevelop existing dilapidated ECDE centres
- p) Upgrade existing polytechnics and technical training institutions
- q) Establish framework for participation of private sector in the provision of tertiary education
- r) Enhance supervision and inspection to ensure proper management in basic and tertiary institutions
- s) Institutionalize capacity and quality public services
- t) Collaborate with County Public Service Board to ensure adequate and skilled technical staff in the various sections within the Municipality
- u) Capacity build/train staff
- v) Fast track the review and approval of Municipal organizational structure
- w) Institutionalize quarterly public participation fora and mechanisms for integrating public participation fora submissions
- x) Provide adequate office space and accompanying infrastructure including internet access
- y) Provide adequate transport logistics for revenue collection, development control and enforcement
- z) Substantially appoint seconded staff to the respective positions based on the organizational structure in consultation with the County Public Service Board
- aa) Provide sufficient office working space for the Municipal staff
- bb) Provide platform for democratic participation of residents in the matters of the Municipality
- cc) Institutionalize public participation
- dd) Map municipal stakeholders for active engagement
- ee) Develop framework for public private partnership
- ff) Train staff on public participatory processes, community score cards and report writing

➤ **Health, Sanitation, Water and Environment**

- a) Provide sustainable, efficient and effective solid waste management services
- b) Formulate and submit for approval municipal waste management policy
- c) Fully implement the Municipality waste management policy
- d) Formulate/review solid waste management strategy/plan

- e) Establish proper waste transportation system
- f) c) Work with County Department of Environment to operationalize Mitubiri Sanitary Landfill
- g) Encourage waste separation at source, reduce, recycling, and re-use
- h) Privatize waste collection in order to increase waste collection coverage and frequency.
- i) Enhance capacity of waste management department to improve waste collection systems, supplying it with appropriate easy to service equipment and recruiting requisite qualified personnel.
- j) Install street bins in appropriate locations in town.
- k) Encourage Public Private Partnership in solid waste management.
- l) Designate neighbourhoods' solid waste transfer stations.
- m) Involve public and private developers and businesses in clean-up activities as an effective way in solid waste management.
- n) Identify and designate land for waste drop-off within the Municipality satellite towns
- o) Designate waste collection sites within the Municipality and within the satellite towns
- p) Promote waste collection by registered neighbourhood associations within the Municipality with youth associations given prominence
- q) Provide sustainable, efficient and effective liquid waste management services
- r) Construct/maintain storm water drains along all roads within the Municipality.
- s) Partner with MUSWASCO to develop sewer reticulation to cover the entire Municipality.
- t) Advocate for and enforce fencing of the shallow wells to protect them from pollution.
- u) Increase inspection and licensing of quarries within the Municipality
- v) Institutionalize Grievance Redress Mechanism
- w) Institutionalize and enforce OSHA standards
- x) Undertake ESSIA and NEMA certification before initiating any project
- y) Enforce NEMA, WaRMA and other environment regulations
- z) Enhance landscaping, beautification and greening
- aa) Integrate street furniture along the town streets
- bb) Control illegal structures and building materials
- cc) Enhance greenery and town beautification
- dd) Enhance provision of domestic water within the Municipality
- ee) Partner with MUWASCO and other development partners to ensure 100% households water connections
- ff) Promote water harvesting at the household and institutional levels
- gg) Promote hinterland/urban agriculture
- hh) Establish horticultural grading sheds as part of the modern storey markets
- ii) Through PPP, promote use of appropriate modern agricultural technologies that are suitable for intensive farming
- jj) Enhance integrated disease surveillance, improve food and water quality control services and promote community health
- kk) Establish community health units
- ll) Engage community health volunteers

- mm) Train community health volunteers
- nn) Establish community-based health information
- oo) Sensitize staff on priority disease surveillance areas
- pp) Upgrade/improve mortuaries, funeral homes
- qq) Manage and maintain cemeteries
- rr) Increase inspection and licensing of food establishments
- ss) Enforce food safety laws and prosecute offenders
- tt) Improve sanitation standards within the town CBDs
- uu) Construct toilets within commercial areas
- vv) Conduct regular public cleaning campaigns
- ww) Enhance waste recycling techniques

MIN 5/PP/28/3/2024: PARTICIPANTS REACTIONS, SUGGESTIONS AND PROPOSALS

During the plenary, the participants proposed the following as additions, suggestion and counter proposals:

Proposal in the Draft Plan	Issues Raised/Reaction	Comments/ Recommendations/ Way Forward
Climate Change Impacts	The Plan does not provide for climate hazard spots	The next review to prioritize part on climate hazard spots within the Municipality
Development Control Instruments	Development Control instruments still in draft	The Municipality to fast-track approval of the ISUDP to ensure that the development control instruments have a legal backing
Municipality Mission Statement	The Mission Statement lacks substance	After extensive deliberations, the plenary agreed that the Mission statement to be edited to read 'To transform the Municipality into an efficient corridor that is infilled with green spaces, vibrant commercial activities, and agro-based industrial zones featuring operational and socially integrated neighbourhoods'
Part Development Plans	Many areas within the Municipality lack part development plans that in essence encourage proliferation of unplanned settlements	Propositions: <ul style="list-style-type: none"> - Prepare part development plans for all satellite towns - Enforce zoning regulations and building guidelines
Public participation	Public participation on policy	Propositions:

on Municipality policy and plans	documents and plans to be part of the quarterly public fora	<ul style="list-style-type: none"> - Publicize all municipality policies after approval - Public participation in key policy documents to be held in more than just one session. - Enhance implementation of approved policies especially on gender inclusivity and involvement of PWDs and youth
Incomplete Municipality Projects	Municipality projects in some areas are not completed with open drainage systems that pose danger to Municipality residents	<p>Proposals:</p> <ul style="list-style-type: none"> - Projects under Smart city to include drainage systems - Planning and budgeting to consider full length of the roads. Roads being implemented are only done partly
Inadequate health services	Frequent medicine stock-outs in health centres and dispensaries	Matter to be reported to the County department of Health and Sanitation
	Lack of some services in sub-county hospitals such as X-ray and ultrasound services	Matter to be reported to the County department of Health and Sanitation
Delapidated drainage systems and other road infrastructure	State of infrastructure services in the municipality including drainage systems are in pathetic state	The infrastructure development to be prioritized during the budgeting period
Faulty Transformer	Lack of lighting at Murang'a market due to faulty transformer	The issue is to be escalated to the relevant department/ stakeholders.
Mental Health and Rehabilitation Centres	Mental Health and Rehabilitation Centres for people with drug addiction and mental disorders in Kandara Sub County. It was proposed that a fully functional mental health unit should be opened at Kandara hospital.	Matter noted by the Planning Team to be escalated to the County Sector Working Groups.
Inadequate market space	Inadequate open market space within Murang'a town	The municipality to liaise with the Trade department

MIN 6/PP/28/3/2024: RECOMMENDATIONS AND WAY FORWARD

The County Executive Committee Member for Lands, Physical Planning and Urban Development, Hon. James Gatuna thanked the participants for active participation in the discussions. He promised the participants that all their views, contributions, and counterproposals would be considered and integrated into the plan. He also informed the participants that the issues raised that are beyond the purview of the Municipality would be escalated to the relevant offices and authorities for action.

While acknowledging that it may not be possible to implement all the suggestions, the CECM reiterated that all proposals will be considered with the most pressing issues considered during the FY 2024/2025 with the rest of the proposals carried forward to the following financial year. The Director Economic Planning on his part informed the participants that issues raised including dangers of the incomplete projects, open drainage systems, and frequent medicine stock-outs, among other issues would be escalated to the relevant offices and enforcing authorities.

MIN 7/PP/28/3/2024: ANY OTHER BUSINESS

Having no other pending agenda, the forum adjourned with a word of prayer from Bishop George Kariuki at 1.26 PM.

Minutes Compiled By:

Claire Njogu (**Senior Economist**)

Validated By:

Beatrice Gicheha (**Municipal Manager**)